

**Camosun Community Association Board Meeting**  
**September 12<sup>th</sup>, 2013 – McRae's Bistro**

*Action items in **bold***

Call to order: 7:30pm

In attendance: Tom Celuszak, Andrea Gleichauf, Caleb Horn, Lorne Neil

Approval of agenda (M/S/C)

Approval of May & June minutes (M/S/C)

Treasurer's Report

- Lorne is now a signatory.
- \$100 paid to islandnet for website hosting and domain costs.
- GIC funds added to chequing account. With additional funds, discussion of potential projects took place (*see New Business, below*).

Membership Report

- Approximately 41 membership forms received, highest number in recent years. **Lorne to email the CCA board about those who indicated interest in volunteering.**

Newsletter Report

- Envelopes successful with such a high membership return rate. **Caleb to follow up with Michael Crowe on the cost of printing envelopes.**
- Boulevard Tree Program contact info should have been CCA, not Cory Manton. Redaction posted on website and facebook. Presently, no volunteer to oversee tree planting coordination has come forward. **Caleb to distribute tree planting criteria from Cory to board members.**
- Next newsletter to be distributed in November. Advertise January AGM as well as Shelbourne Action Plan update. **Articles to be sent to Lorne, with a Nov 1<sup>st</sup> deadline.** Potentially returning to 8-page format depending on number of articles. 6-page format not possible without a loose centre page.
- Tom suggested incorporating stories from long-time community members in future editions of the newsletter. **Caleb to search for a student who could interview community members and record stories.**

## Social Media / Website Report

- Discussion on how to use the events calendar on the website.
- **Saanich Planning development application slideshow to be added to website by Caleb.**
- Policy on using CCA facebook page should be to allow discussion and to not delete comments unless found to be offensive.

## Land Use Report

- 3226 Doncaster Drive. Application to rezone from RS-6 to RD-1 in order to construct a duplex dwelling. House design asymmetrical and not obviously a duplex. **Caleb to distribute info package in the coming week including survey, cover letter from the applicant, and site plan. Full pdf of the plans to be posted on the website.** Applicant states that full plans were distributed to neighbours. Survey based on Hillside Liquor Store survey. **Survey response box will be located somewhere on-site.** Neighbours will be given at least two weeks to respond.
- First draft of the Shelbourne Action Plan to go public this fall. Three stakeholder's meetings have been scheduled to discuss the Plan and consultation process (Sep 16, Sep 26, and Sep 30). Public open houses are expected to take place in October or November.

## Environment Report

- Nothing new.

## SCAN Report

- Noxious weeds bylaw to be updated, as well as local area plans (*see New Business, below*).
- SCAN partnering with Healthy Saanich Advisory Committee and Saanich Civic League on a workshop to take place either on November 16<sup>th</sup> or 23<sup>rd</sup>. Workshop will focus on the determinants of a healthy community and civic engagement.
- Looking for ideas to recognize past SCAN members such as Yves Bajard.

## Acceptance of all reports (M/S/C)

## Old Business:

- Cedar Hill Clay Courts. Caleb, along with Marlene from Mount Tolmie CA and John from Quadra Cedar Hill CA, met with Mayor Leonard in June. Discussed concerns regarding public consultation process. Council meeting expected to take place in late September or October. Bowker Creek Initiative letter sent to Saanich recommending that the 100-year Blueprint's suggestions be incorporated. CCA to remain neutral on the project due to lack of consensus, but

will recommended that the retention pond in the Blueprint be incorporated.

- Shelbourne Community Kitchen. Seeking incorporation as a non-profit society. CCA one of five member groups (along with Mount Tolmie CA, Saint Luke's Anglican Church, Lutheran Church of the Cross, and Saint Aidan's United Church). Discussion regarding the phrasing of “spiritual support” in promotional materials. Important to emphasize that this is broad spiritual support that is available to users, but not required.

#### New Business:

- Discussion of potential new projects. Andrea suggested an entranceway or signage along the Bowker Creek reserved right-of-way through the Richmond School property. Brick archway ruled out. Painting hydro boxes with CCA branding suggested, similar to Oaklands in Victoria. Mount Tolmie CA has installed banners in their neighbourhood, but only in private parking lots.
- Engineering projects. New bus bay proposed on the north side of Lansdowne, within the Frechette right-of-way. Questions remain regarding cycling access onto Frechette from Lansdowne. North Dairy / Cedar Hill intersection work is taking place. This is the last phase of a project that began in 2011 in Saanich but needed additional work from City of Victoria. Right turn lane from westbound North Dairy onto Cedar Hill being constructed above culverted section of Bowker Creek Tributary. Andrea questions whether the BCI was properly consulted in the process.
- Local Area Plan (LAP) update. With the OCP having been updated 5 years ago, the LAPs are now being considered for updates. Representatives from all CAs are invited to a discussion, likely sometime in November, regarding process of updating LAPs. The Shelbourne LAP contains the CCA as well as the MTCA and was adopted in 1998. It is the 3<sup>rd</sup> oldest LAP (out of 12), but with the upcoming SVAP it may not be as highly prioritized. **Caleb to send out an email request to the board and other interested members regarding reps to Nov meeting.**
- January AGM. To be held on January 16<sup>th</sup>. **Andrea to pursue facility rental at the Lansdowne School band room. Caleb to explore speaker options, possibly regarding the new composting program in Saanich. Lorne to coordinate catering.**

#### Upcoming Events

- September 14<sup>th</sup> Mount Tolmie CA co-hosted grand opening of Paragon Building and nearby pedestrian walkway between Stamboul and St. Aidan's, 11-2

- October 26<sup>th</sup> fundraising dinner for Shelbourne Community Kitchen at Lutheran Church of the Cross, 5:30

Next meeting:

- October 10, 2013, 7pm, Royal Jubilee Hospital, PCC Learning Centre S150.

Adjournment: 9:10pm