

Shelbourne Valley Action Plan

Next Steps in the Process

Before the Stakeholders Committee breaks for summer I think it's important to review the next steps we'll be taking towards finishing the Action Plan. While not anticipated, if a meeting is needed in July or August we will contact members to see about availability. While we had hoped that the planning process might progress a little quicker, the goal is to have the Plan before Council by the end of the year.

1. **Collecting/Preparing Background information**

- Up to this point we have been collecting invaluable feedback from residents and stakeholders and gathering technical/professional information from consultants on issues and ideas for the Shelbourne Valley Plan.
- It is important to remember that no decisions have been made as to what is the "right or best" solution. Those decisions will be made as we move into the Public Consultation process noted below.
- The next step in the planning process is to take all of this information and the ideas people have provided us, and develop some options to present to the public for feedback in the early fall.

2. **Develop Options/Presentation Materials for the Public Consultation Process**

- Over the next month staff will finish our review of the work undertaken by the Land Use/Urban Design consultant.
- Staff will also draft out options of how all of the information about Mobility, Land Use, Urban Design, etc. can be presented to the public for comment in the fall.
- All of the background information, along with staff's preliminary ideas for presenting the information, will be presented to this group in early September for feedback (sooner if possible and everyone is available to meet).
- Presentation materials will be revised accordingly and at that point we can go out to the public for discussion/input.

3. **Public Consultation**

- The consultation process needs to be done in several ways to ensure anyone who wishes to provide comment can do so.
- Several Open Houses will be held to ensure people can come and view the material, ask questions and provide feedback.
- An on-line virtual Open House with information identical to the regular Open Houses will also be created.
- Feedback can be provided through a survey (hardcopy and online).
- As well, people can provide general comments by e-mails or letters.
- Advertising will be done through newspapers, online, Association Newsletters, etc.

4. **Refine Options Based on Public Input**

- After the first round of public input the options presented need to be refined and at this point the first real draft of the Plan for the Valley can be pulled together by staff.
- The draft Plan will be presented to the Committee for review and consideration and amendments made as required.

5. **Public Consultation**

The Draft Plan will then be taken out for public input, based on a process identical to the first round of consultation.

6. **Refine Draft Plan Based on Public Input**

7. **Present Plan to Committees of Council & Council**

Present final draft of the Plan to Saanich Council.